

KRA	THRUST	PROGRAM	PROJECT
Strategic Management and Operations	Strategic Thrust 1: Aligning focus and interventions	4A Pivot	DEDP (2017-2022) Midterm Adjustment
	Strategic Thrust 2: Advancing handholding initiatives	4A Pivot	Quality Assurance and Management

	Strategic Thrust 2: Advancing handholding initiatives	4A Pivot	DTR-MWF-TTH Driven Toward Reformation: Managers Working with Focus, Teachers Teaching with a Heart
Curriculum and Instruction Management	Strategic Thrust 3 : Amplifying defined technical assistance to target delivery units	4A Pivot	Strengthening Technical Assistance Mechanisms
			Oplan IMMUS (Instructional Materials for Maximum Understanding of Students)
			FUSE (Fuelling and Unveiling Students Excellence)
			BABIBU (Bawat Bidang Imusenyong Bumabasa)
			Oplan HAGILAP (Honing Abilities Geared toward Unified Systematic Assessment)
			Curriculum Implementation

Resource Management	Strategic Thrust 1: Aligning focus and interventions	4A Pivot	QUENTO FOR QUENTA (Quarterly Evaluation of Needed Reports To update utilized allotments and Obligations for Quality and Efficient Numbers for Timely Accomplishment Reports)
Human Resource Development and Management	Strategic Thrust 2: Advancing handholding initiatives	4A Pivot	Honing Expertise for Action Researchers Transformation
			Professional Learning Development Initiatives
	Strategic Thrust 3 : Amplifying defined technical assistance to target delivery units	4A Pivot	<i>Tulong Dunong para sa Pagsulong</i> (Upgrading of Competencies and Commitment)
	Strategic Thrust 4 : Appraising stakeholders on progress of interventions	4A Pivot	Recognition of Exemplary Performance of Teaching and Non-Teaching Personnel
Partnership and Linkages	Strategic Thrust 2: Advancing handholding	4A Pivot	DTR-MWF-TTH Driven Toward Reformation: Managers
	Strategic Thrust 4 : Appraising stakeholders on	4A Pivot	Collaboration and Networking with Community and other Stakeholders
<i>School Mapping and Inventory of School Buildings and Education Facilities</i>			Capacity Building on Educational Facilities Manual
<i>TOTAL</i>			

Prepared by:

MARILOU P. BRONZI
Planning Officer III



**DEPARTMENT OF EDUCATION
REGION IV-A CALABARZON
SCHOOLS DIVISION OFFICE OF IMUS CITY**

Toolong I-C, Imus City, Cavite

ANNUAL IMPLEMENTATION PLAN

ACTIVITIES	INDICATORS	PERSONS INVOLVED		SOURCE
A1. Program Implementation Review and Planning Exercise	Percentage of programs meeting targets on time	SDS with Unit Heads and Program Owners		MOOE
A2. Updating Database and Plan Adjustment	Number of updated database	SDS PRS-SGOD	Mam Bronzi/ Mam Thea	
A3. Writing Updated DEDP Version	Updated DEDP	SDS, ASDS with CID and PRS-SGOD Styling Committee	Mam Malou/ Mam Thea	
A4. Development of IEC Materials	Distributed IEC materials	SDS, ASDS with ICT and DIO	Mam Rose / Sir Gali / Sir Jun	
A5. Communication and Advocacy Planning	Number of stakeholders who received IEC materials	SDS, ASDS with ICT and DIO	Mam Rose / Sir Gali / Sir Jun	
A6. SDO-School Collaboration and Interface and SIP Alignment	Number of submitted aligned SIPs	SDS, ASDS, Unit Heads	Mam Rose / Sir Gali	
A1. Adherence to Quality Management System Standards	Percentage of conformances Pass the second surveillance audit Percentage of corrected non-conformances	Top Management and QMS Committees	Mam Rose / Sir Gali	MOOE
A2. Systems Solution Development for Regular Operations of SDO	Number of functional new system solutions	OSDS	Mam Rose / Sir Gali	
A3. Application to PRIME-HRM Certification	Number of pillars certified by the CSC	Top Management and PRIME-HRM Committees	Prime HRM Committees	

A1. Quarterly Meeting of SDO Officials, Program Owners, and School Head	Number of current issues/policies disseminated Percentage of schools implementing agreements	OSDS and School Heads	Mam Rose / Sir Gali	MOOE
A1. Reorganization of TA Teams	Reorganized teams	SDS,ASDS with Unit Heads	Mam Rose / Sir Gali	
A2. On-off site TA initiatives for Operations Integration	Number of IEC materials produced and distributed Percentage of TA recipients with improved performance	SDS,ASDS with Unit Heads	Mam Rose / Sir Gali	
A1. Capacity Building of Elementary School Teachers on the Development and Evaluation of 1. Levelled Storybooks and 2. Mathematics Workbook for Grades 1-6 3. Learning Episodes/ADM Modules	Number of levelled story books, workbooks submitted and Learning Episodes/ADM Modules	CID-LRMS	Sir Ivan	
A2. Development, Validation and Reproduction of 1. Levelled Storybooks and 2. Mathematics Workbook for Grades 1-6 3. Learning Episodes/ADM Modules	Number of levelled story books, workbooks distributed and Learning Episodes/ADM Modules	CID-LRMS	Sir Ivan	
A1. Conduct of various academic and non-academic competitions	Number of first three major awards in the regional and national level of competitions	CID	Mam Glenda	
A2. Conduct of cliniquing for higher level of competitions		CID	Mam Glenda	
A3. Conduct of Academic Camp		CID	Mam Glenda	
A1. Pre-assessment	Number of pre-assessed learners	CID	Mam Glenda	
A2. Literacy intervention		CID	Mam Glenda	
A3. Post-assessment		CID	Mam Glenda	
A1. Community mapping	Percentage of covered area	CID-ALS	Mam Glenda	MOOE
A2. Profiling of mapped learners to match intervention	Number of prospective learner	CID-ALS	Mam Glenda	MOOE
A1. Conduct of action research on assessment	Number of completed action researches	CID, SGOD-PRS	Mam Glenda / Mam	
A2. Development of unified assessment tools	Number of learning areas with complete	CID	Mam Glenda	
A3. Reproduction, Distribution and Administration	Percentage of schools meeting standard	CID with Supply Unit	Mam Glenda / Sir Jay	
A1. Monitoring of the K to 12 Curriculum through Technical	Percentage of TA recipients with improved performance	CID	Mam Glenda	
A2. Monitoring and Giving Technical Assistance in the conduct of		CID	Mam Glenda	

A1. Preparation and judicious utilization of school MOOE	Percentage of schools with approved	Finance Unit	Mam Jona/ Mam Rexi	MOOE
A2. Efficient preparation of liquidation reports	Number of approved liquidation reports submitted on time	Finance Unit	Mam Jona/ Mam Rexi	MOOE
A3. Recognize timely and accurate liquidation reports	Percentage of awardees	SDS and Finance Unit	Mam Jona / Mam Jona/ Mam Rexi	MOOE
A1. Capacity-Building of Teacher-Researchers	Number of research proposals submitted	SGOD-PRS	Mam Thea	
A2. Annual Research Conference: CReATE (Conference of	Number of work application program	SGOD-PRS	Mam Thea	
A3. I DReAM (Imus City Division Researchers, Advocates and	Number of researches published	SGOD-PRS	Mam Thea	
A1. Update Teachers Profile and Database	Percentage of teachers with updated	Personnel Section with	Mam Riza	
A2. Adopt RO Developed Systems Solution for PLD of	Percentage of teachers who completed	SGOD-HRDS	Mam Riza	HRTD
A1. Conduct of HRTD/INSET funded trainings and other downloaded funds	Number of teachers with improved performance	Program Owners	Mam Riza	MOOE
			Mam Riza	HRTD
A2. Conduct of division initiated training for values formation	Percentage of decrease in the submitted	CID	Mam Glenda	MOOE
A3. Evaluation of training impact through work application	Percentage of personnel with improved	SGOD-HRDS, SGOD-	Mam Riza/ Mam Jen	
A1. Awarding of Employee of the Month (Gawad LINGKOD)	Awarding done monthly	PRAISE Committee	Mam Riza	HRTD
A2. Recognition of outstanding teaching and non-teaching	Percentage of awardees	PRAISE Committee	Mam Riza	
A3. Search and awarding of outstanding teaching and non-	Awarding done as scheduled	PRAISE Committee	Mam Riza	HRTD
A4. Recognition of outstanding performance of teaching and non-teaching personnel (Gawad IMUSENYO - Pagkilala)	Percentage of increase in the number of awardees	PRAISE Committee with Other Units	Mam Riza	HRTD
A2. Second TaPATAN (Talakayan at Panayam para sa Angat at	Percentage of settled issues and concerns	SGOD and CID with	Mam Jen	
A3. Small Group Discussions (School Heads and Teachers)	Percentage of school personnel	OSDS and School		
A1. Private School Heads Summit	Percentage of attendees	OSDS with SGOD and		
A2. Stakeholders Convergence	Percentage of attendees	OSDS with SGOD and		
A1. Capacity Building on Educational Facilities Manual	Percentage of attendees	Education Facilities Section Personel, School Heads, and Education Facilities Coordinators		MOOE

				MOOE
				HRTD
				CO

Reviewed and Submitted by:


GREGORIO A. CO, JR.
 EPS/OIC-CES SGOD

Recommending Approval


GALILEO L. GO
 OIC-Assistant Schools Division Superintendent

Approved:


ROSEMAR
 Schools Divi

AMOUNT	TARGET DATE	Status of Implementation	If not, implemented, date to be re scheduled	New NORMAL Action Plan
-	January	submitted CID and OSDS report to SEPS-PRS&SMME		
-	January	on going	Year Round	online submission of reports through URLs; using online platform such as google meet, zoom, social networking site for follow-up meetings/conferences;
-	January	Forwarded to Top management for final review		
-	February			
-	February			
-	February	ESIP Appraisal conducted January 16, 17, 20 and 21, 2020 Reappraisal conducted March 3-5, 2020		
476,550.00	Year round			
-	May			
-	June	on-going preparation of all evidence requirements		uploading of all evidence requirements in the PRIME-HRM drive, creation of a data-based system of L&D and using online platform such as google meet, zoom, social networking site for follow-up meetings/conferences.

240,000.00	Quarterly			
-	April			
-	Year round			
-	April	1. Not Implemented 2. Implemented 3. On Going	1. August	Face-to-face or online Capability Building
-	May - December	1. Not Implemented 2. On Going 3. On Going	1. Sept-Dec	
-	July - November	For Implementation		In case that no regional and national
-	April - August	Not implemented	June-December	
-	August - December	For Implementation		
-	June - July		Aug-Sept	Pre-assessment through videos
-	July - December		Sept-Jan	Implement the intervention using different
-	December		February	Conduct post assessment using videos
	February - March	Not Implemented	June-July	Online mapping/inquiry thru social media
	April - May	Not Implemented	June-July	Online meeting and consolidation of reports
-	Year round	On going researches		the lifting of ECQ.
-	April	Not implemented	June-August	If face-to-face training is not possible, online
-	June - July	For implementation	Sept-March	
-	January - March	Done (January to March)	Aug-Dec	If situation permits, conduct face-to-face TA
-	January - March	Done (January to March)	Aug-Dec	If situation permits, conduct face-to-face

	February - March	implemented & submitted on March 2020 - Consolidated FY		Submission of Budget Proposal (OSBP)" thru
419,000.00	Year round	Done (January to February)	Submission and checking of liquidation reports for the month of March will resume immediately upon lifting of ECQ	We (Finance team) will conduct brain storming on how to address this matter and we will also inquire and consult with other SDOs for us to adopt the best practice for the new normal.
	Year round	Done (January to February)		
-	May	Not yet implemented		if the new normal will continue,
-	October	For implementation		formulation/creation of guidelines shall be made
-	December	For implementation		if the new normal will continue,
-	April - May	completed		formulation/creation of guidelines shall be made
279,250.00	Year round			profile as needed
1,000,000.00	April, May and October for teaching personnel Remainder of the year for non-teaching personnel			
1,278,750.00		Non-teaching personnel-security and utility personnel- complying to assessment is still on-going		Need assessment shall be done thru the use of online platforms
100,000.00	November	For Implementation		Face-to-face Capability Building with less
-	December	impact of L&D form and cancellation of L&M from		matrix of both online and offline platforms shall
12,000.00	Monthly	March to May 2020 due to ECQ	Temporary-June 2020	new normal situation
-	May - October	Not yet implemented		formulation/creation of guidelines shall be made
65,000.00	March - June	Division memorandum on the submission of documents		new normal
65,000.00	November - December	For implementation		
-	February - March	not conducted	September 2020	normal
-				
-	May			
-	December	For implementation		
21,000.00	April 2020	Not yet implemented	December 2020	Splitting the participants into batches.
3,956,550.00				

2,256,550.00	2323550
1,700,000.00	
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3,956,550.00



JE D. TORRES, CESO V

Division Superintendent

ACCOMPLISHED				0.00	0.00	0.00	0.00	0.00	0.00
				34,916.00	34,916.00	34,916.00	34,916.00	34,917.00	34,917.00
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				0.00	0.00	0.00	0.00	0.00	0.00
				23,270.00	23,270.00	23,271.00	23,271.00	23,271.00	23,271.00
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				0.00	0.00	0.00	426,250.00	426,250.00	0.00
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				98,898.50	98,898.50	175,149.50	895,732.50	874,733.50	208,650.50

74628.5	74628.5	134628.5	428961.5	407962.5	168129.5
24270	24270	40521	466771	466771	40521

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0.00	0.00	0.00	426,250.00	0.00	0.00	0.00	852,500.00	0.00	426,250.00	1,278,750.00
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132,400.50	98,900.50	158,900.50	858,484.50	231,400.50	191,400.50	372,946.50	1,979,116.50	390,201.50	1,281,285.50	4,023,550.00

108129.5	74629.5	134629.5	407963.5	174629.5	134629.5	283885.5	1005053.5	317388.5	717222.5	2,323,550.00
24271	24271	24271	450521	56771	56771	89061	974063	72813	564063	1,700,000.00