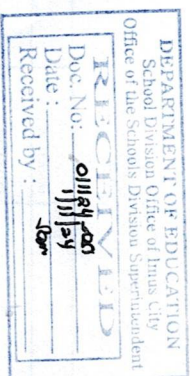


**Annual Procurement Plan (APP) for FY 2024**  
**Region IV - A**  
**DepEd - Division Office of Imus City**



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity					Estimated Budget (Php)		Remarks (Brief description of Program/Project)	
				Ade/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Notice to Proceed	Source of Funds	Total		MOOE
A. Supplies and Materials												
	Office Supplies	SDO/Supply								800,000.00		
2024-SDO-OSM001	Procurement of Office, Maintenance Supplies		Shopping	N/A	N/A	N/A	N/A	N/A	MOOE	719,280.58	800,000.00	
	Other Supplies and Materials	SDO										
2024-SDO-OSM001	Procurement of Printers for Office Use	SDO/Supply	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		220,000.00	
2024-SDO-OSM002	Procurement of Desktop Units	SDO/Supply	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		245,000.00	
2024-SDO-OSM003	Procurement of Other Supplies and Materials	SDO/Supply	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		79,080.58	
2024-SDO-OSM004	Procurement of IEC for Dental Health Month	SDO/SHNS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		10,000.00	
2024-SDO-OSM005	Procurement of GAD Advocacy Material (Shirt and Umbrella)	SDO/GAD	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		89,500.00	
2024-SDO-OSM006	Reproduction of GAD Advocacy Materials (Tarpaulin and Flyers)	SDO/GAD	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		42,500.00	
2024-SDO-OSM007	Procurement of Plaque for Gawad Imuseno Panangal	SDO/R&R	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		24,800.00	
2024-SDO-OSM008	Procurement of Plaque for Gawad Teodora Alonso	SDO/LRMS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		6,900.00	
2024-SDO-OSM009	Procurement of Tarpaulins for Project Buddies (Orientation and PIR)	CID/Proper	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	MOOE		1,500.00	
B. Seminar and Trainings/ Food Provision										3,225,600.00		
	Seminars and trainings											
	Division Training of Trainers for Learning Recovery Program in Literacy and Numeracy Through School-Based Learning Action Cell	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		850,000.00	
2024-SDO-SMT001	Division Professional Development Program for Supervisors	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		32,000.00	
2024-SDO-SMT002	Division Capacity Building of ADMs and ADA on Core and Behavioral Skills	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		51,600.00	
2024-SDO-SMT003	MTDP Batch 2.0 Colloquium	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		72,000.00	
2024-SDO-SMT004	Monitoring and provision of technical assistance on the conduct of LAC	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		70,000.00	
2024-SDO-SMT005	Program Implementation Review and Technical Assistance Provision on the PD Programs under HRD Funds	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		140,000.00	
2024-SDO-SMT006	Implementation of NEAP CO PD Programs on MATATAG Curriculum	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		28,000.00	
2024-SDO-SMT007	Division Professional Development Program for Proficient Teachers	SDO/HRTD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	HRTD		640,000.00	
2024-SDO-SMT008	CB for Mainstreaming GAD (NMMC)	SDO/GAD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	MOOE		480,000.00	
2024-SDO-SMT009	CB for Mainstreaming GAD (VAV and GEHSIB)	SDO/GAD	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	MOOE		312,000.00	
2024-SDO-SMT010	Annual Operations and Investment Planning for FY 2025	SDO/PRS	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	MOOE		240,000.00	
2024-SDO-SMT011	FY 2024 Annual Accomplishment Report and Performance Target Setting for FY 2025	SDO/PRS	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	MOOE		240,000.00	
2024-SDO-SMT012											240,000.00	



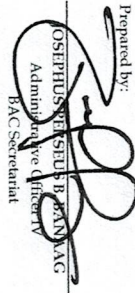
2024-SDO-SMT013	SGOD Program Implementation Review (SGOD)	SDO/SGOD PROPER	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		30,000.00	
2024-SDO-SMT014	Quanto for Quenta for FY 2025 Budget Proposal	SDO/Finance	Lease of venue and Real Property	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	804,800.00	40,000.00	
	<b>Food Provision</b>												
2024-SDO-FP001	Food Provision for the Conduct of Division Federated Election	SDO/YPD	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		30,000.00	
2024-SDO-FP002	Food Provision for World Teacher's Day Celebration	SDO/R&R	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		120,000.00	
2024-SDO-FP003	Food Provision for Gawad Imusayo Paramagil	SDO/R&R	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		120,000.00	
2024-SDO-FP004	Food Provision for SIP and AP Progress Monitoring and Evaluation	SDO/PBS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		17,600.00	
2024-SDO-FP005	Food Provision for Quarterly DEXECOM	SDO/SGOD PROPER	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		80,000.00	
2024-SDO-FP006	Food Provision for ALS Recognition and Graduation	CID/ALS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		30,000.00	
2024-SDO-FP007	Food Provision for CB on 21st (Library Collections Management & Library Services)	CID/LRMS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		35,250.00	
2024-SDO-FP008	Food Provision for the Conduct of Gawad Teodoro Alonso (Storybook Writing Contest)	CID/LRMS	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		22,200.00	
2024-SDO-FP009	Food Provision for Participants of Division Cyber Expo 2024	OSDS/ICT	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		220,000.00	
2024-SDO-FP010	Food Provision for Project Buddies: Orientation of Different Special Curricular Programs	CID/Proper	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		40,330.00	
2024-SDO-FP011	Provision of Food for Project Buddies	CID/Proper	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		74,160.00	
2024-SDO-FP012	Provision of Food for Madrasah Mapping meeting	CID/AP	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	120,000.00	15,260.00	
	<b>Registration to Seminars</b>												
2024-SDO-REC001	Various Training and Seminars of DO/RO/CO and other Affiliated Agencies and Organization	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	65,000.00	120,000.00	
	<b>Tokens and Honorariums</b>												
2024-SDO-TI001	Various Tokens and Honorariums	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	554,000.00	65,000.00	
	<b>C. Repair &amp; Maintenance/Office Equipment/Vehicles</b>												
2024-SDO-RME001	RM-Buildings	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		150,000.00	
	RM-Motor Vehicles	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE			
2024-SDO-RMV001	Repair of SDS Vehicle	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		60,000.00	
2024-SDO-RMV002	Quarterly PMS of Vehicle	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		150,000.00	
2024-SDO-RMV003	Registration of Motor Vehicle	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		30,000.00	
2024-SDO-RMV004	Other Repair and Maintenance RM - Office Equipment	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		54,000.00	
2024-SDO-RMCE-001	Maintenance Airconditioning Units	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		60,000.00	
2024-SDO-RMCE-002	Maintenance of Dental and Medical Equipment	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		30,000.00	
2024-SDO-RMCE-003	Other Maintenance of Equipments	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	200,000.00	20,000.00	
	<b>D. FUEL, OIL, and Other Lubricants</b>												
2024-SDO-FOI001	Change Oil of Vehicles	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A			60,000.00	
2024-SDO-FOI002	Gasoline of Vehicles	SDO	Negotiated Procurement	N/A	N/A	N/A	N/A	N/A	N/A			140,000.00	

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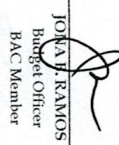


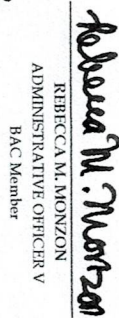
2024-SDO-CIS001	Mobile Expenses	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		372,000.00
2024-SDO-CIS002	Internet Subscription	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		560,000.00
<b>F. Professional Services</b>											144,000.00	
2024-SDO-PS001	Hiring of Legal Attorney	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	375,000.00	144,000.00
<b>G. General Services</b>												
2024-SDO-GS001	Hiring of Job Orders	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		327,000.00
2024-SDO-GS002	ANNUAL PHYSICAL EXAM (DIVISION PROPER)	SDO	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	MOOE		48,000.00
<b>H. Insurance Expense</b>												
2024-SDO-IE001	Various Insurance Expenses	SDO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	MOOE	100,000.00	100,000.00
											<b>7,924,420.58</b>	<b>7,924,420.58</b>

Prepared by:


  
JOSEPHUS VERSILUS B. RAMNAG  
Administrative Officer IV  
BAC Secretariat

Endorsed:

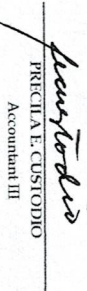
  
JOHN H. RAMOS  
Budget Officer  
BAC Member

  
REBECCA M. MONZON  
ADMINISTRATIVE OFFICER V  
BAC Member

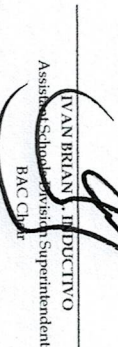
  
DR. ENDA D. S. CATADMAN  
Chief- CID  
BAC Member

  
IVAN HONORETTE A. REYES  
OIC-Chief SCOD  
BAC Vice Chair

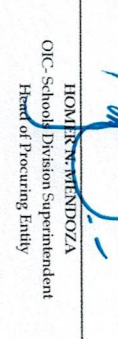
Certification of Availability of Funds:

  
PRECILIA E. CUSTODIO  
Accountant III

Recommending Approval:

  
IVAN BRIAN M. INDUCTIVO  
Assistant School Division Superintendent  
BAC Chair

Approved:

  
HOMER N. MENDOZA  
OIC-School Division Superintendent  
Head of Procuring Entity